

Black Creek Township Supervisors Regular Meeting Minutes April 10th, 2018 2:00pm

The Regular Meeting of the Black Creek Township Supervisors- held on Tuesday, April 10th, 2018, at 2:00p.m.

Present: Joseph Lescowitch, Dr. Saura Rohrbach, Bonnie Adams

Pledge of Allegiance to the Flag

Public Comment on Agenda Items: No comment

Minutes:

A motion was made by Lescowitch, seconded by Rohrbach, to approve the minutes of the March 6th, 2018 Regular Meeting, as presented.

Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Financial Report:

Supervisor Rohrbach gave the township's financial report from March 1st, 2018 through March 31st, 2018.

General Fund:	\$121,886.30 (\$22,799.70 of general fund money in escrow for fire)
State Fund:	\$127,157.56
Money Market Account:	\$80,390.66
<u>Total Available Funds:</u>	\$329,434.52

Alumni Account: \$4,587.79 (managed by the township, not part of township funds)

A motion by Adams, seconded by Lescowitch, to approve the financial report.

Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Bills:

Payment of the bills, as presented.

A motion by Lescowitch, seconded by Rohrbach, to approve the bills as presented and to pay any and all bills in all funds that become due before the next regular meeting.

Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Correspondence:

County Directory: a new directory was published

Township Reports:

Zoning Report:

- Zoning Officer, Paul Kattner, was not present to read the zoning report. The report was placed on the front table for public review.

- A letter regarding the destruction and loss of township information from Zoning Officer Kattner was given to the board of supervisors and read by Dr. Saura Rohrbach. The letter is attached as part of the record.
- Dr. Rohrbach explained that a decision was made to have Kattner's hard drive destroyed the same day the new computer was installed, before he was able to verify that the township documents were properly transferred.
- Bonnie Adams read an e-mail she requested from Slick Cyber Systems. The e-mail is attached as part of the record.
- Rohrbach stated that part of this issue was created because Rohrbach and Kattner were not able to be present when Slick came to the township. The hard drive should have been locked in the closet or sent to Slick, until Kattner could ensure the transfer was successful. If she were able to be present when Slick installed the new computer, she would have told them to hold onto the hard drive, but the appointment was set up when she could not come.
- Adams stated that the computer people recommended the drive be destroyed because it contained social security numbers and township information, so it was sent to the garage immediately and destroyed.
- Lescowitch stated that Kattner should have saved the files to a cloud. Rohrbach's rebuttal was that was not the problem, the problem was that the hard drive should have been here in the locked room with the other computers.

Fire Company:

- Fire Chief Joe Lescowitch will review the activity report for April, 2018.

Emergency Management:

- Steve Motil was not present.

Engineer: Joe Calabrese

- Township Engineer, Joe Calabrese, gave his engineering report.
- New storm water management permit will be reviewed for single family home

Solicitor: Donald Karpowich, Esq.

- Attorney Walsh gave the report for April, 2018.
- Sent in paper work for tax sale for "Pumpkin House"

Road Department:

- The road department report was reviewed by Chairwoman Adams for March, 2018
- Plowed 11 times, serviced the roller, tree removal, ditch repair, repaired skid steer, washed and cleaned trucks, put new brushes on the broom, replaced the plow edges on #15, repaired the tail gate and spreader on #14, repaired hole on Hilltop Dr., fixed hydraulics on #4, cleaned and sharpened blades on chain saws, started sweeping streets in Weston and Rock Glen, replaced street sign in Rock Glen, cleaned up the shop, and cleaned up after many wind storms.

Old Business:

Sewer Authority replacement for George Currilla- no one found

Lawrence Cable and Company, LLP has completed the 2017 township audit

Black Creek Suds- Dr. Rohrbach received a response and test results from DEP. Both were placed on front table for review. She read sections of the e-mail.

New Business:

\$175,000 grant awarded for Tower Road Bridge replacement

- Waiting for contract from CFA, should have it soon.
- Since the grant was awarded on March 16th, we can begin work on the project

Great PA Clean-Up will be held the week of 4/16/18 to 4/21/18: township will be offering clean-up supplies

Appoint Alternate Open Records Officer:

A motion was made by Rohrbach, seconded by Lescowitch, to appoint Bonnie Adams as alternate ORO.

Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Friends of the Nescopeck: screening King in the Mountain May 16th, doors open at 6:00pm and film begins at 7:00pm at the Cinema Draft House. Cost is free, but donations appreciated.

Black Creek Township is now in the 9th Congressional District

Traffic control by Penn DOT in locally owned roads from March to June, 2018

Re-set terms of zoning hearing board members:

- At the January, 2018 reorganization meeting, Ed Vergari was re-appointed, but Dr. Rohrbach discovered that in the re-organization minutes from 2012, he was appointed, which meant he should have been re-appointed in 2017.
- In the past, the township has stated “everything else remains the same” at re-organization meetings, which should not be done. This caused the township to lose track. Dr. Rohrbach will be keeping track of all appointed members terms, to prevent this issue from re-occurring.
- Members’ terms will begin April 10th, 2018 and terminate the following dates:

Robert Palushock	12/31/18
Ed Vergari	12/31/19
Dan Rittenhouse	12/31/20
Angelo Tolotti	12/31/21
Robert Planutis	12/31/22

A motion by Adams, seconded by Lescowitch, to re-set the terms as listed above.

Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

New Township Computers: New computers were purchased for Kattner and Adams

Grant for park fence awarded October, 2017:

- Rohrbach explained that the township received an e-mail from the Luzerne County Council regarding an awarded grant for a little over \$4,000 to which they never responded. The grant was for 600ft of fence for the Rock Glen Park, one estimate was in the application for \$13,496
- Dr. Rohrbach had to acquire the grant application from the Luzerne County Council because the township could not find it.
- Only one quote given, if a project is over \$10,900, three quotes are required

The next scheduled Regular Supervisors Meeting will be held on May 1st, 2018 at 2:00pm.

Public Comment:

Kim Marcelliano, Hilltop Drive- Requested more info regarding the Pumpkin House. There are people at the Pumpkin House; their four wheelers go up and down the drive at 2:00am in the morning and she is afraid for her own safety and personal property.

Lescowitch explains it is going up for tax sale on April 26th and the township is going to bid on it, so it can be torn down.

Rick Davis, Chicks Lane- Trees are at the edge of his property along Chick's lane that need removal, becoming unsafe. He would be happy to allow the township to put the trees on his property. There is also a large tree further down on Chicks Lane that is dangerous.

Bill D'Arcy, Eagle Rock- The Eagle Rock Residents pay the same tax rate. What services to they receive from Black Creek Township?

Lescowitch answers none, in the development.

D'Arcy asked why they are paying the same tax rate.

Lescowitch answered that they use the township roads when they leave their development

Donna Lupcho, Weston- The zoning officer's computer is publically owned by the township and the people. She cannot see how there is not a place to keep the computer until the transfer of files would have been verified. She did not see how it could be one person's decision.

Kim Marcelliano asked if everyone is being trained on the cloud program, to ensure that there is proper training. Rohrbach explained she wanted everyone to come in the last time the IT person was here, but the township only gave her one hour notice and not everyone is trained on the cloud.

Adjournment:

A motion by Lescowitch, seconded by Rohrbach to adjourn the meeting at 2:35p.m.

All reports and correspondence covered during this regular meeting are available for review at the front table. If you would like a copy, one can be supplied, after the conclusion of the meeting.