

Black Creek Township Supervisors Regular Meeting Minutes August 7th, 2018 2:00pm

The Regular Meeting of the Black Creek Township Supervisors- held on Tuesday, August 7th, 2018, at 2:00p.m.

Attendance: Lescowitch; Rohrbach; Adams

Pledge of Allegiance to the Flag

Public Comment on Agenda Items: No public comment

Minutes:

Chairwoman Adams asked if there are any additions or corrections to the Minutes of the Regular Meetings July 3rd, 2018. A motion by Lescowitch, seconded by Rohrbach, to approve the minutes of the Regular Meeting, as presented.

Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Financial Report:

Financial report from July 1st, 2018 through July 31st, 2018

General Fund:	\$189,691.15 (\$22,799.70 of general fund money in escrow for fire)
State Fund:	\$85,998.45
Money Market Account:	\$80,408.91
<u>Total Funds:</u>	\$356,098.51

Alumni Account: \$4,587.79

A motion by Adams, seconded by Rohrbach, to approve the financial report.

Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Bills:

Payment of the bills, as presented.

A motion by Lescowitch, seconded by Rohrbach, to approve the bills as presented and to pay any and all bills in all funds that become due before the next regular meeting.

Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Correspondence:

e-mail from Tarah Toohill's Office:

FREE KI Tablets are available for residences near the Susquehanna Steam Electric Station anyone within a 10 mile radius can pick up the tablets at the Butler Township Community Center on August 9th from 2-7 p.m.

Township Reports:

Zoning Report: no report, Ken Fenstermacher not present

Fire Company: Fire Chief Joe Lescowitch reviewed the activity report

Emergency Management: No report, Steve Motil not present

Engineer Report:

Township Engineer: Joe Calabrese RJD Engineering

- Chicks Lane MTF grant submitted 7/31/18
 - Calabrese gave an overview of the plans for repair to Chicks Lane: There will be two stages of the project to bid out: Base repair and drainage followed by the resurface using a FB modified leveling course and a double chip seal surface.
 - Dr. Rohrbach read several letters submitted by residents about Chick's Lane. She pointed out how they all asked to have the road widened and asked the other supervisors if they would entertain widening Chick's Lane. Adams said it would be costly. Lescowitch said they would see as they go.
- Tower Road Bridge Project- possible to go out to bid before the next meeting
Lescowitch made a motion to put the project out to bid ASAP, seconded by Rohrbach.
Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Solicitor: Donald Karpowich, Esq.

- The township solicitor gave a report
- Amendment to Code of Ordinances regarding request of the Alumni Association for the Black Creek Township High School Alumni Monument. Drafted rules and regulations. Hearing advertised for the September 11th meeting Alumni Assn. reviewed and made some changes.
- Record retention policy given to board of supervisors to review adopting said manual. Any records disposed of would require a resolution.
- Request to amend personnel policy- currently oral warnings do not have to be documented. Karpowich clarified that the oral warning must be memorialized in writing to the employee and also placed in the employee's file.
- Butler Township's recycling center's contract is up and would like to but recycling out to bid with Black Creek Township.
 - Rohrbach made a motion to put the recycling contract out to bid with Butler Township, in addition to Foster Township, seconded by Lescowitch.
Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Road Department: The road department report was reviewed by Chairwoman Adams

Thank you note was sent to the township from a resident with a \$100 donation for the coffee pot and \$100 donation for the playground.

Old Business:

Sewer Authority replacement for George Currilla- still no replacement found

Adopt a record retention policy to downsize files in order to keep copies of all township records at the Black Creek Township Municipal Building.

- A motion by Rohrbach seconded by Lescowitch to table the record retention policy
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes.

Change the employee handbook to require that all disciplinary actions must be documented in writing.

- A motion by Rohrbach to approve the documentation change. Lescowitch made a motion to table to agenda item until next month, seconded by Adams.
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

New Business:

Hire Road Crew Employee

Henry Weikel was hired for the position of road crew maintenance at a rate of \$17 per hour.

- A motion by Adams, seconded by Lescowitch to approve the above hiring.
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Amendment to the Code of Ordinances to include Chapter 2, Building and Structures, Part 4, Alumni Monument and Park

- A motion by Rohrbach, seconded by Adams to table the amendment to the Code of Ordinances
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes
- This will be completed at a hearing at the next township meeting on September 11th, 2018 at 2:00pm. Regular meeting to follow.

The following streets in Sugarloaf Falls to be named: Mountain Lane, Crete Lane, and Cinnamon Lane

- A motion by Lescowitch, seconded by Rohrbach, to (approve, table, or deny) the above street names for Sugarloaf Falls
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

The next scheduled Regular Supervisors Meeting will be held on September 11th, 2018 at 2:00pm. The regular meeting will be preceded by a hearing at 2:00 for the Amendment to the Code of Ordinances to include Chapter 2, Building and Structures, Part 4, Alumni Monument and Park.

Public Comment:

Rick Davis- Suggested the board of supervisors entertain opting out of the provisions of Act 45 and the Uniform Construction Code. If the township opted out, the state would handle everything. If we do not follow the codes, Davis stated the township could be setting themselves up for lawsuits, if homes are not properly inspected.

Sharon Rohrbach- Worked with former Zoning/Codes Officer Paul Kattner on the Planning Commission. Kattner reduced fees for residents, tried to make it easier for residents to put on additions.

Dean Webster- Asked if the township will be maintaining the roads which were just named in Sugarloaf Falls. The township will not be maintaining these roads.

Denise Davis- Paul Kattner strived to get lower fees for residents. He gave residents time to make things right, if they had violations.

Supervisor Dr. Saura Rohrbach read a farewell and thank you letter from Paul Kattner to the residents

Rohrbach stated that it was brought out at the last meeting that there were complaints filed against Paul Kattner. If she were made aware of this, she would have done an investigation and spoke with the resident who filed the complaints and Kattner to try to resolve everything before it got out of control. The initial complaint was made on May 9th and Rohrbach was not made aware of these complaints until the July 3rd meeting and was not given the complaints until July 5th, after Kattner's termination. She thought this could have all been avoided if everyone had proper communication skills.

Supervisor Dr. Saura Rohrbach read a letter given to her from Theresa Chipolet regarding the repair of Chick's Lane.

Adjournment:

A motion by Rohrbach, seconded by Lescowitch to adjourn the meeting at 2:46p.m.