

# **Black Creek Township Supervisors Regular Meeting Minutes** **February 12<sup>th</sup>, 2019 2:00p.m.**

The Regular Meeting of the Black Creek Township Supervisors, held on Tuesday, February 12<sup>th</sup>, 2019, at 2:00pm.

Attendance: Lescowitch; Rohrbach; Adams

**Public Comment on Agenda Items:** no public comment

## **Minutes:**

Chairwoman Adams asked if there were any additions or corrections to the Minutes of both the reorganization and regular meetings, held January 7<sup>th</sup>, at 2:00pm.

- A motion by Lescowitch, seconded by Rohrbach, to approve the minutes of the Regular Meeting, as presented.
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

## **Financial Report:**

Supervisor Rohrbach will give the township's financial report from January 1<sup>st</sup> through January 31<sup>st</sup>, 2019.

General Fund:	\$37,679.35
State Fund:	\$12,467.77
PLGIT- Class Savings:	\$80,548.03 (earning 2.22% interest)
<u>Total Funds:</u>	\$130,695.15

Alumni Account: \$4,435.74

- A motion by Adams, seconded by Lescowitch, to approve the financial report.
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

## **Bills:**

Payment of the bills, as presented.

- A motion by Lescowitch, seconded by Rohrbach, to approve payment of the bills, as presented and to pay any and all bills in all funds that become due before the next regular meeting.
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

## **Correspondence:**

Tarah Toohil:

- Possible change to Deer Season—to move the opening day of rifle season for deer to the Saturday following Thanksgiving.
- Property Tax/Rent Rebate Applications are now available

## **Reports:**

Zoning Report: Zoning/Codes Officer Tony Harris handed in a report.

Fire Company: Fire Chief Joe Lescowitch reviewed the activity report.

Emergency Management: Steve Motil gave a report.

Engineer Report: none

Solicitor: Donald Karpowich, Esq.

- The water test from the old municipal building well was sent to Hawk Mountain and was negative for E. coli and coliform bacteria.

Road Department: The road department report was reviewed by Chairwoman Adams

### **Old Business:**

Sewer Authority replacement for George Currilla- Lescowitch found a possible interested resident, hopefully he will know for sure by next month.

Ambulance Service coverage for the Nuremberg/Weston area- Lescowitch has still not received anything; he hopes by June.

### **New Business**

Vote to advertise for Engineer and Road Employee

- A motion by Lescowitch, seconded by Adams, to advertise for a new engineer and road crew employee.
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Appoint Alfred Benesch as interim Engineer

- A motion by Adams, seconded by Lescowitch, to approve appointing Alfred Benesch as interim engineer.
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Work Session Scheduling

- Dr. Rohrbach made a motion to hold work sessions the 3<sup>rd</sup> Wednesday of every month at 10:00am, to accommodate 2<sup>nd</sup> shift workers. If that Wednesday falls on a holiday, the work session will fall to the following Wednesday. The work sessions will need to be advertised. The motion was seconded by Lescowitch.
- Roll Call: Lescowitch yes; Rohrbach yes; Adams yes

Gateway Project

- Dr. Rohrbach states there have been water complaints on Gateway. She asked if the project needed to be put out to bid. Adams said M and J could complete the job.
- Salt/Anti-skid Shed- Rohrbach recommended adding one or two bays onto the existing salt shed, to allow for stockpiling of salt, a possible extra mixing bay for large storms, or equipment storage. Adams will call the builders of the salt shed to get a price on an addition.

#### Work Logs/Time Cards for Pool

Dr. Rohrbach explained that lack of appropriate record keeping was making it difficult to do her job. In order for the expenses of the township pool to be calculated, the wages of all township employees who work at the pool must be tracked. All township employees keep work logs and/or time cards, where their hours are entered into QuickBooks, except the township clerk and working supervisor/roadmaster.

- Rohrbach made a motion that the clerk and working supervisor/roadmaster keep timecards specifically for the pool and punch in and out each time they go to the pool, so the hours can be properly tracked and entered into QuickBooks.
- The motion died, due to lack of a second.

Rohrbach asked Adams if she began keeping separate road files, which was discussed at past meetings. Adams said she started.

The next Regular Monthly Meeting will be held Tuesday, March 12<sup>th</sup> at 2:00pm.

#### **Public Comment:**

Steve Motil- brought ambulance subscriptions for any residents who did not receive one.

Mary Katherine Bachman- the township has a pipe which crosses under Scotch Valley Road and empties into her lawn. This drainage is killing her lawn. She would like the township to relocate the pipe to a railroad bed that she and her husband own, not far from the pipe's current location. Adams said she would look into it. Dr. Rohrbach said she already notified Adams of the problem a few months ago.

Donna Lupcho- during the snow storms this winter, the township has been neglecting to plow the section of Market Street from Line Street to her house.

Rick Davis- asks if the fire company has the ability to pump out the pool. Lescowitch said that the road crew has a pump they can use.

#### **Adjournment:**

A motion by Lescowitch, seconded by Rohrbach, to adjourn the meeting at 2:20p.m.