

Black Creek Township Reorganization Meeting Agenda
Held Monday, January 4, 2021 at 6:00 p.m.
At the Black Creek Township Municipal Complex

Attendance: Davis: Present, Rohrbach: Present, Adams is absent

Pledge of Allegiance

Public Comment on Agenda Items only: No questions or comments made.

Temporary Chairperson: A motion made by Supervisor Davis to appoint Supervisor Rohrbach as the temporary chairperson, seconded by Supervisor Rohrbach.

All in favor: Davis; aye, Rohrbach; aye.

Chairperson: A motion made by Supervisor Davis, that Supervisor Rohrbach be appointed as permanent chairperson, seconded by Supervisor Rohrbach.

All in favor: Davis; aye, Rohrbach; aye

Vice-Chairperson: A motion made by Supervisor Rohrbach, that Bonnie Adams be appointed for vice-chairperson, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Secretary/Treasurer: A motion made by Supervisor Rohrbach, that Supervisor Davis be appointed as secretary/treasurer, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Treasurer Bond: A motion made by Supervisor Rohrbach, that the treasurer bond be set, same as last year, \$350,000.00, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Roadmaster: A motion made by Supervisor Rohrbach, that she and Supervisor Davis be appointed as Roadmaster(s), seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Convention Delegate: A motion made by Supervisor Davis, that Supervisor Rohrbach be appointed as convention delegate, seconded by Supervisor Rohrbach.

All in favor: Davis; aye, Rohrbach; aye.

Meeting Dates and Times: A motion made by Supervisor Rohrbach, to continue to hold the meetings on the first Thursday of the month, at 6:00 p.m., seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Work Sessions: A motion made by Supervisor Rohrbach, to continue to hold the work sessions the 3rd Wednesday of the month, at 10:00 a.m., seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Appointments:

Depository Bank: A motion made by Supervisor Davis, that BB&T Bank continue to be the depository bank, seconded by Supervisor Rohrbach.

All in favor: Davis; aye, Rohrbach; aye.

Depository for Local Tax Services: A motion made by Supervisor Davis, that Berkheimer continue to be the depository for local tax services, seconded by Supervisor Rohrbach.

All in Favor: Davis; aye, Rohrbach; aye.

Township Solicitor: A motion made by Supervisor Rohrbach, to appoint the law offices of Harding, Hill, Turowski & James LLP, as township solicitor, at a rate of \$130.00 per hour, and at a Regular Meeting, if attended by said solicitor, a flat rate of \$150.00 per meeting, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Zoning Board Solicitor: A motion made by Supervisor Rohrbach, to appoint the law office of Hummel, Lewis & Smith, LLP, as zoning board solicitor, at \$175.00 per hour, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Planning Commission Solicitor: A motion made by Supervisor Rohrbach, to appoint the law offices of Harding, Hill, Turowski & James LLP, at the rate of \$130.00 per hour, and \$150.00 per meeting, as planning commission solicitor, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Township Engineer: A motion made by Supervisor Rohrbach, to appoint Jason A. Snyder and Associates, LLC, at a rate of \$100.00 per hour, as the township engineer, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Alternate Township Engineer: A motion made by Supervisor Rohrbach, to appoint Joe Brutosky, of JTB Engineering, at a rate of \$75.00 per hour, as alternate engineer, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Auditor: A motion made by Supervisor Rohrbach, to appoint Herring, Roll & Solomon, PC, at the rate of \$3,100.00, as auditor, to perform the 2020 audit, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Sewage Enforcement Officer: A motion made by Supervisor Davis, to appoint Brior Environmental Services, as SEO, seconded by Supervisor Rohrbach.

All in favor: Davis; aye, Rohrbach; aye.

Alternate Sewage Enforcement Officer: A motion made by Supervisor Davis, to appoint Robert Fugate, as alternate SEO, seconded by Supervisor Rohrbach.

All in favor: Rohrbach; aye, Davis; aye.

Zoning Hearing Board Member: The term is up for Daniel Rittenhouse.

A motion made by Supervisor Rohrbach, to appoint Mary Jo Kulig to the zoning board for a 4-year term, January 1st, 2021 to December 31st, 2024, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Planning Commission Member: The term up for Mary Catherine Bachman.

A motion made by Supervisor Rohrbach, to retain Mary Catherine Bachman, as planning commission member, for a 4-year term, from January 1st, 2021 to December 31st, 2024, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach, aye.

Zoning Code Enforcement Officer: A motion made by Supervisor Rohrbach, to retain Carl Faust, at a rate of \$50.00 per hour, as Zoning/Codes Officer, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Vacancy Board: A motion made by Supervisor Davis, to retain Joyce Knies, as vacancy board, seconded by Supervisor Rohrbach.

All in favor: Davis; aye, Rohrbach; aye.

Right to Know Officer: A motion made by Supervisor Rohrbach, to appoint Tracy Miller, as RTK Officer, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Building Inspector and Alternate Code Enforcement Officer: A motion made by Supervisor Rohrbach, to retain Larry Frace as Building Inspector and Alternate Code Enforcement Officer, to be paid per resolution, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Fire Chief: Joe Lescowitch finally answered Supervisor Rohrbach's email, and stated that he did in fact want to be the Township's fire chief, and that he would be sending her reports, soon.

A motion made by Supervisor Rohrbach, to retain Joe Lescowitch, as Fire Chief, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Emergency Management Coordinator: A motion made by Supervisor Rohrbach, to retain Steven Motil, Jr., as Emergency Management Coordinator, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Flood Plain Manager: (previously vacant)

A motion made by Supervisor Rohrbach, to appoint our engineer, Jason Snyder, as Flood Plain Manager, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Short Term Disability Provider:

This policy will cover the following, 3 full-time employees:

John Ross

Matthew Mumaw

Bonnie Wagner

A motion made by Supervisor Rohrbach, to approve and retain, The Hartford Insurance Company, as our short-term disability provider, for 2021, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Employee Raises: In the past, everyone was given the same percentage raises, across the board. This time, it was done in accordance with the rules, and each employee was properly reviewed, individually. One never knows how much to start an employee with, but then, after watching them work, and seeing what they're capable of, you can determine how much a person should be making.

Employees:

John Ross – road foreman

A motion made by Supervisor Rohrbach to give John Ross a 3% raise, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Matt Mumaw – road laborer,

A motion made by Supervisor Rohrbach to give Matt Mumaw a 2% raise, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Mark Yurcho – road laborer,

A motion made by Supervisor Rohrbach, to raise Mark Yurcho's hourly rate to \$17.00, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Tracy Miller - office manager,

A motion made by Supervisor Rohrbach, to raise Tracy Miller's hourly rate to \$17.00, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Francine Villano – secretary,

A motion made by Supervisor Rohrbach, to raise Francine Villano's hourly rate to \$13.00, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Tax Mills: A motion made by Supervisor Rohrbach, to maintain the set tax mills rate of .66, seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Date and Time of Planning Commission Meetings: It conflicts with the new solicitor's schedule, and it conflicts with this meeting, which we always have to have at this time.

A motion made by Supervisor Rohrbach, to set the date and time of Planning Commission Meetings to be on the 1st Tuesday of the month, at 6:00 p.m., seconded by Supervisor Davis.

All in favor: Davis; aye, Rohrbach; aye.

Appointed Official Terms:

Zoning Board, 5-year terms:

Members' terms were re-set April 10, 2018, and terminate on the following dates:

- Mary Jo Kulig 01/01/2021 – 12/31/2025
- Angelo Tolotti 12/31/2021
- Robert Planutis 12/31/2022
- Robert Palushock 01/01/2019 – 12/31/2023
- Ed Vergari 01/01/2020 – 12/31/2024

Planning Commission, 5-year terms:

- Mary Catherine Bachman 01/01/2021 - 12/31/2025
- Mrs. Leon Fountain 02/06/2020 – 12/31/2021
- William AuBuchon 02/06/2020 – 12/31/2022
- Dr. Saura Rohrbach 02/06/2020 – 12/31/2023
- Steven Supon 02/06/2020 – 12/31/2024

That concludes the reorganization meeting, and we will immediately follow it, with the Regular Monthly Meeting.