

Black Creek Township Reorganization Meeting Agenda
Held Monday, January 4th, 2021 at 6:00pm
At the Black Creek Township Municipal Complex

Attendance: Davis _____, Rohrbach _____, Adams _____

Pledge of Allegiance to the flag

Public Comment on Agenda Items, only-

Temporary Chairperson: A motion made by _____ to appoint _____ as the temporary chairperson, seconded by _____.

All in Favor:

Chairperson: A motion made by _____ that _____ be appointed as chairperson, seconded by _____ (in 2020, Dr. Saura Rohrbach).

All in Favor:

Vice-Chairperson: A motion made by _____ that _____ be appointed for vice-chairperson, seconded by _____ (in 2020, Bonnie Adams).

All in Favor:

Secretary/Treasurer: A motion made by _____ that _____ be appointed as secretary/treasurer, seconded by _____ (in 2020, Rick Davis).

All in Favor:

Treasurer Bond: A motion made by _____ that the treasurer bond be set at _____ (\$350,000 in 2020), seconded by _____.

All in Favor:

Road Master: (in 2020 Rohrbach and Davis)

A motion made by _____ that _____ be appointed as road master, seconded by _____.

All in Favor:

Convention Delegate: (in 2020 Dr. Saura Rohrbach) A motion made by _____ that _____ be appointed convention delegate, seconded by _____.

All in Favor:

Meeting Dates and Times: A motion made by _____ to hold the meetings on the (in 2020 the first Thursday of the month at 6:00pm) _____ of every month at _____.

All in Favor:

Work Sessions: A motion made by _____ to hold work sessions the (in 2020 the 3rd Wednesday of the month at 10:00am) _____ of every month at _____.

All in Favor:

Appointments:

Depository Bank: (in 2020 BB&T)

A motion made by _____ that _____ be the depository bank, seconded by _____.

All in Favor:

Depository for Local Tax Services: (in 2020 Berkheimer)

A motion made by _____ that _____ be the depository for local tax services, seconded by _____.

All in Favor:

Township Solicitor: (in 2020 Attorney Anthony McDonald of The Law Office of Marinos, McDonald and Knecht at a rate of \$150 per hour)

A motion made by ___ to appoint _____ as township solicitor, seconded by _____

All in Favor:

Zoning Board Solicitor: (in 2020 Attorney Matthew Turowski of The Law Office of Harding, Hill, Turowski and James at a rate of \$130 per hour)

A motion made by _____ to appoint _____ as zoning board solicitor, seconded by _____.

All in Favor:

Planning Commission Solicitor: (in 2020 Attorney Anthony McDonald of The Law Office of Marinos, McDonald and Knecht at a rate of \$150 per hour)

A motion made by ___ to appoint _____ as planning commission solicitor, seconded by _____

All in Favor:

Township Engineer: (in 2020 Jason A. Snyder and Associates, LLC at a rate of \$100 per hour)

A motion made by _____ to appoint _____ as the township engineer. The motion was seconded by _____.

All in Favor:

Alternate Township Engineer: (in 2020 Joe Brutosky- JTB Engineering at a rate of \$75.00 per hour)

A motion made by _____ to appoint _____ as an alternate engineer, seconded by _____.

All in Favor:

Auditor: (in 2020 Lawrence Cable and Company, LLP, paid \$5,000 to perform 2019 audit)

A motion made by _____ to appoint _____ as auditor, seconded by _____.

All in Favor:

Sewage Enforcement Officer: (in 2020 Brior Environmental Services)

A motion made by _____ to appoint _____ as SEO, seconded by _____.

All in Favor:

Alternate Sewage Enforcement Officer: (in 2020 Robert Fugate)

A motion made by _____ to appoint _____ as alternate SEO, seconded by _____.

All in Favor:

Zoning Hearing Board Member: (term up for Daniel Rittenhouse)

A motion made by _____ to appoint _____ to the zoning board for a 5 year term, January 1st, 2021 to December 31st, 2024, seconded by _____.

All in Favor:

Planning Commission Member: (term up for Mary Catherine Bachman)

A motion made by _____ to appoint _____ to the planning committee for a 5 year term January 1st, 2021 to December 31st, 2024, seconded by _____.

All in Favor:

Zoning/Code Enforcement Officer: (in 2020 Carl Faust at a rate of \$50 per hour)

A motion made by _____ to appoint _____ as Zoning/Codes Officer, seconded by _____.

All in Favor:

Vacancy Board: (in 2020 Joyce Knies)

A motion was made by _____ to appoint _____ as vacancy board, seconded by _____.

All in Favor:

Right to Know Officer: (in 2020 Lyndsay Trammell)

A motion made by _____ to appoint _____ as RTK Officer, seconded by _____.

All in Favor:

Building Inspector and Alternate Code Enforcement Officer: (in 2020 Larry Frace, to be paid per resolution)

A motion made by _____ to appoint _____ as Building Inspector and Alternate Code Enforcement Officer, seconded by _____.

All in Favor:

Fire Chief: (in 2020 Joe Lescowitch)

A motion made by _____ to appoint _____ as Fire Chief, seconded by _____.

All in Favor:

Emergency Management Coordinator: (in 2020 Steven Motil Jr.)

A motion made by _____ to appoint _____ as Emergency Management Coordinator, seconded by _____.

All in Favor:

Flood Plain Manager: (previously, none)

A motion made by _____ to appoint _____ as Flood Plain Manager, seconded by _____.

All in Favor:

Short Term Disability Provider: (in 2020 The Hartford)

This policy will cover the following employees:

John Ross

Matthew Mumaw

Bonnie Wagner

A motion made by to approve _____ as our short term disability provider for 2021, seconded by _____.

All in Favor:

Employees' Raises: (in 2020 increase: 0.5% for all employees)

Employees:

John Ross- road foreman

Matt Mumaw- road laborer

Mark Yurcho- road laborer

Tracy Miller- office manager

Francine Villano- secretary

A motion made by ____ to give _____ a _____ raise, seconded by _____.

All in Favor:

Tax Mills: (in 2020 remain at .66)

A motion made by ____ to set the tax mills at _____, seconded by _____.

All in Favor:

Appointed Official Terms:

Zoning Board, 5 year terms:

Members' terms were re-set April 10th, 2018 and terminate the following dates:

- Dan Rittenhouse 12/31/2020
- Angelo Tolotti 12/31/2021
- Robert Planutis 12/31/2022
- Robert Palushock 1/01/19 - 12/31/2023
- Ed Vergari 1/01/20 - 12/31/2024

Planning Commission, 5 year terms:

Mary Catherine Bachman 02/06/2020 – 12/31/2020

Leon Fountain 02/06/2020 – 12/31/2021

William AuBuchon 02/06/2020 – 12/31/2022

Dr. Saura Rohrbach 02/06/2020 – 12/31/2023

Steven Supon 02/06/2020 – 12/31/2024

The Reorganization meeting will be immediately followed with the regular monthly meeting.