

Black Creek Township Reorganization Meeting Minutes
Held Tuesday, January 2nd, 2024 at 6:00pm
At the Black Creek Township Municipal Building

Attendance: Cheesman, Yacowatz – Present

Pledge of Allegiance

Public Comment on Agenda Items: There is a 5-minute time limit
You may stand at your seat or come forward to the podium to comment.
No public comment was made.

Temporary Chairman: A motion made by Supervisor Yacowatz to appoint Supervisor Cheesman as the temporary chairman, seconded by Supervisor Cheesman.
All in Favor.

Chairman: A motion made by Supervisor Cheesman that Supervisor Yacowatz be appointed as chairman, seconded by Supervisor Yacowatz.
All in Favor.

Vice-Chairman: A motion made by Supervisor Yacowatz that Supervisor Cheesman be appointed for vice-chairman, seconded by Supervisor Cheesman.
All in Favor.

Secretary/Treasurer: A motion made by Supervisor Yacowatz to table the appointment of the secretary/treasurer until the next meeting, seconded by Supervisor Cheesman.
All in Favor.

Accept Resignation Letter from Donna Lupcho

A motion made by Supervisor Yacowatz, seconded by Supervisor Cheesman to accept resignation letter from Donna Lupcho.
All in Favor.

Treasurer Bond: A motion made by Supervisor Yacowatz that the treasurer bond be set at \$350,000 for 2024, seconded by Supervisor Cheesman.
All in Favor.

Road Master: A motion made by Supervisor Yacowatz to appoint himself and Supervisor Cheesman as road masters with Supervisor Cheesman as garage manager. Seconded by Supervisor Cheesman.
All in Favor.

Convention Delegate: A motion made by Supervisor Yacowatz to appoint himself as convention delegate, seconded by Supervisor Cheesman.
All in Favor.

Meeting Dates and Times: A motion made by Supervisor Yacowatz to hold the meetings on the 2nd Thursday of every month at 6:00PM. Seconded by Supervisor Cheesman.
All in Favor.

Work Sessions: A motion made by Supervisor Yacowatz to hold work sessions on the 2nd Thursday of every month at 5:00PM, seconded by Supervisor Cheesman.
All in Favor.

Planning Commission Meeting Dates and Times: A motion made by Supervisor Yacowatz to hold the Planning Commission meetings on the 1st Thursday of every month at 6:00PM, as needed. Seconded by Supervisor Cheesman.
All in Favor.

Appointments:

Depository Bank: A motion made by Supervisor Yacowatz that Mid Penn Bank be the depository bank, seconded by Supervisor Cheesman.
All in Favor.

Depository for Local Tax Services: A motion made by Supervisor Yacowatz that Berkheimer be the depository for local tax services, seconded by Supervisor Cheesman.
All in Favor.

Township Solicitor: A motion made by Supervisor Yacowatz to appoint Donald Karpovich as township solicitor, seconded by Supervisor Cheesman.
All in Favor.

Township Engineer: A motion made by Supervisor Yacowatz to appoint Lehigh Engineering as the township engineer. The motion was seconded by Supervisor Cheesman.
All in Favor.

Special Projects Engineer: A motion made by Supervisor Yacowatz to appoint Lehigh Engineering as special projects engineer, seconded by Supervisor Cheesman.
All in Favor.

Auditor: A motion made by Supervisor Yacowatz to appoint Dean Cable & Co LLP as auditor, seconded by Supervisor Cheesman.
All in Favor.

Sewage Enforcement Officer: A motion made by Supervisor Yacowatz to appoint Brior and Environmental Services as SEO, seconded by Supervisor Cheesman.
All in Favor.

Alternate Sewage Enforcement Officer: A motion made by Supervisor Yacowatz to appoint Robert Fugate as alternate SEO, seconded by Supervisor Cheesman.
All in Favor.

Zoning Hearing Board Member: A motion made by Supervisor Yacowatz to appoint John Sidari to the zoning board for a 5-year term, January 1st, 2024 to December 31st, 2028, seconded by Supervisor Cheesman.
All in Favor.

Alternate Zoning Hearing Board Member: A motion made by Supervisor Yacowatz to appoint Timothy Cruikshank as an alternate member to the zoning board, seconded by Supervisor Cheesman.
All in Favor.

International Property Maintenance Code Board Member: A motion made by Supervisor Yacowatz, to appoint Bill Planutis as a member of the International Property Maintenance Code Board for a two (2) year term ending on December 31, 2025. Seconded by Supervisor Cheesman.
All in Favor.

Planning Commission Member: A motion made by Supervisor Yacowatz to appoint Josh Winters to the planning committee for a 5-year term January 1st, 2024 to December 31st, 2028, seconded by Supervisor Cheesman.
All in Favor.

UCC Board: A motion made by Supervisor Yacowatz to appoint Timothy Cruikshank to the UCC Board for a 5-year term January 1st, 2024 to December 31st, 2028, seconded by Supervisor Cheesman.
All in Favor.

Zoning/Code Enforcement Officer: A motion made by Supervisor Yacowatz to appoint Lehigh Engineering as Zoning/Codes Officer, seconded by Supervisor Cheesman.
All in Favor.

Secondary Code Enforcement Officer: A motion made by Supervisor Yacowatz to appoint Regional Municipal Services as Secondary Codes Officer, seconded by Supervisor Cheesman.
All in Favor.

Secondary Zoning Officer: A motion made by Supervisor Yacowatz to appoint Regional Municipal Services as Secondary Zoning Officer, seconded by Supervisor Cheesman.
All in Favor.

Vacancy Board: A motion made by Supervisor Yacowatz to appoint Michelle Winters as vacancy board member, seconded by Supervisor Cheesman.
All in Favor.

Twin County Joint Municipal Authority: A motion made by Supervisor Yacowatz to appoint Bill Lescowitch to the Twin County Joint Municipal Authority Board for a five (5) year term, seconded by Supervisor Cheesman.

All in favor.

Twin County Joint Municipal Authority: A motion made by Supervisor Yacowatz, to appoint, Josh Winters, to the Twin County Joint Municipal Authority Board for a five (5) year term, seconded by Supervisor Cheesman.

All in favor.

Right-to-Know Officer: A motion made by Supervisor Yacowatz to appoint Jenn Hall as RTK Officer, seconded by Supervisor Cheesman.

All in Favor.

Building Inspector: A motion made by Supervisor Yacowatz to appoint Ed Wenger as Building Inspector, seconded by Supervisor Cheesman.

All in Favor.

Fire Chief: A motion made by Supervisor Yacowatz to appoint Joe Lescowitch as Fire Chief, seconded by Supervisor Cheesman.

All in Favor.

Emergency Management Coordinator: A motion made by Supervisor Yacowatz to appoint William Singley, Jr. as Emergency Management Coordinator, seconded by Supervisor Cheesman.

All in Favor.

Deputy Emergency Management Coordinator: A motion made by Supervisor Yacowatz to appoint Steve Motil as Deputy Emergency Management Coordinator, seconded by Supervisor Cheesman.

All in Favor.

Flood Plain Manager: A motion made by Supervisor Yacowatz to appoint Regional Municipal Services as Flood Plain Manager. Seconded by Supervisor Cheesman.

All in Favor.

Short Term Disability Provider: This policy will cover all full-time employees.

A motion made by Supervisor Yacowatz to retain The Hartford as our short-term disability provider. Seconded by Supervisor Cheesman.

All in Favor.

Employees Raises:

Determined by employee evaluations:

Jennifer Hall

John Ross

Rachel Lipski

A motion made by Supervisor Yacowatz and seconded by Supervisor Cheesman to table the above-mentioned raises until the January 11th meeting.

All in Favor.

Tax Mills: A motion made by Supervisor Yacowatz to table the tax mills until the January 11th meeting, seconded by Supervisor Cheesman.

All in Favor.

Board Terms:

• **Zoning Hearing Board, 5-year terms:**

- Denise Davis 01/01/2023-12/31/2027
- LeighAnn Feola 04/07/2022-12/31/2023
- Edward Vergari 01/01/2020-12/31/2024
- Mary Jo Kulig 01/01/2021-12/31/2025
- Robert Stochel Jr. 01/01/2022-12/31/2026

• **Planning Commission, 5-year terms:**

- Dr. Saura Rohrbach 01/01/2023 – 12/31/2027
- William AuBuchon 02/06/2020 – 12/31/2023
- Eric Jensen 02/06/2020 – 12/31/2024
- Mary Catherine Bachman 01/01/2021 – 12/31/2025
- Sarah Fountain 01/01/2021 – 12/31/2025

• **Uniform Construction Code Board, all terms began May 5th, 2022 and end the following dates (3-year term):**

- Brad Kowalski 12/31/2027
- Josh Winters 12/31/2023
- Brian Rebarchak 12/31/2024
- Brian Mummey 12/31/2025
- William Lescowitch 12/31/2026

• **International Property Maintenance Code Appeals Board, all terms began July 7th, 2022 and end the following dates (3-year term):**

- Sarah Fountain 12/31/2025
- Mary Catherine Bachman 12/31/2023
- William AuBuchon 12/21/2024

Announcements: The January meeting will be held January 11th at 6:00PM here at the Township building.